

	PRIVACY POLICY	Code	Version	Date
		FPPD-16	1	13/06/18

In accordance with the provisions of the General Data Protection Regulation (EU), by accepting this Privacy Policy, you give your informed, express, free and unequivocal consent express, free and unequivocal consent for the personal data that you provide through the web page www.tokiota.com (hereinafter the website) will be included, depending on the use you make of the platform, in the "Candidates" file and in the "Potential Clients" file:

Company name is: TOKIOTA, S.L. (Hereinafter TOKIOTA)

TAX ID: B65903889

Registered office: C/ Meridional, 9 - 08018 Barcelona

Email: tokiota@tokiota.com

Social activity is: Computer Consultancy CNAE 6202

TOKIOTA guarantees that the organizational and technical security measures required by the RGPD have been applied required by the RGPD.

This Privacy Policy shall be valid only for personal data obtained from the Website, obtained on the Website, not being applicable for information collected by third parties on other websites, even if these are other web pages, even if they are linked to the Website.

With this, we express our commitment to maintain and guarantee the commercial relations in a safe way through the protection of personal data securely through the protection of personal data and guaranteeing the right to privacy of each user of the privacy of each of the users of our website.

1. ¿What is personal data?

Information relating to a person that you provide when you visit our website, in our case name, email and phone number. In addition, when you visit our website, certain information is stored automatically for technical automatically for technical reasons, such as the IP address assigned by your Internet access provider.

In order to process your personal data, we will apply according to the GDPR the following principles:

- Principle of lawfulness, fairness and transparency: We will always require your consent to the processing of your personal data for one or more specific purposes that we will inform you in advance with absolute transparency.
- Principle of data minimization: We will only request data strictly necessary in relation to the purposes for which we require them.

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- Principle of limitation of the storage period: As you can see below, the data will be kept for no longer than necessary for the purposes of processing, depending on the purpose, we will inform you of the corresponding storage period, in the case of subscriptions, we will periodically review lists and delete those records inactive for a considerable time.
- Principle of integrity and confidentiality: Your data will be treated in such a way as to ensure adequate security of personal data and to guarantee confidentiality. You should know that we take all measures to prevent unauthorized access or misuse of our users' data by third parties.

2. Purpose, legitimacy, category of data collected, consent to data processing, minors.

2.1 Purpose

As stated in the regulations, the USER is informed that, through the contact forms, data is collected and stored in a file, with the sole purpose of contacting for possible recruitment or commercial prospecting. The fields marked as obligatory are essential to carry out the expressed purpose.

Likewise, the data may be used to comply with the requirements requested by the USERS.

The acceptance of the privacy policy shall be understood for all purposes as the provision of EXPRESS AND INEQUIVO CONSENT of the USER to the processing of personal data under the terms set forth herein, as well as the international transfer of data that occurs exclusively due to the physical location of the facilities of the service providers and data processors.

In no case will be made a different use than the purpose for which the data have been collected nor much less cede to a third party this data.

2.2 Minors

The website does not provide information that cannot be read by children under 14 years of age.

2.3 Legitimacy

Thanks to your consent, we can treat your data as a mandatory requirement to be able to subscribe to the website.

As you know, you can withdraw your consent at any time.

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2.4 Data category

The data collected are never specially protected, but are categorized as identification data.

2.5 Data retention time

We will keep your data for the legally established period of time or until you request its deletion.

2.6 Accuracy and veracity of the data

You are solely responsible for the truthfulness and accuracy of the data you send us, exempting us from any liability in this regard.

As a user, you must guarantee the accuracy and authenticity of the personal data provided by providing complete and correct information in the various data collection forms.

3. Compliance with applicable regulations

TOKIOTA complies with the guidelines of the General Data Protection Regulation (GDPR) of the European Union.

Also, TOKIOTA informs that it complies with Law 34/2002 of July 11, 2002, of Services of the Information Society and Electronic Commerce and will request the consent of the USER for the processing of your email for commercial purposes.

In compliance with the provisions of the regulations, we inform you that the data provided, as well as those data derived from your navigation, may be stored in the files of TOKIOTA and treated for the purpose of responding to your request and the maintenance of the relationship established in the forms you sign.

Additionally, the USER consents to the treatment of his/her data with the purpose of informing him/her about TOKIOTA's products and services.

If the USER does not authorize the processing of his/her data for the aforementioned purposes, he/she may exercise his/her right to oppose the processing of his/her data under the terms and conditions set forth below in the section "Exercise of Rights".

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4. Security measures

TOKIOTA informs you that it has implemented the necessary technical and organizational security measures to ensure the security of your personal data and avoid its alteration, loss and treatment and / or unauthorized access, given the state of technology, the nature of the data stored and the risks to which they are exposed, whether from human action or the physical or natural environment. All this in accordance with the provisions of the RGPD.

Likewise, TOKIOTA has established additional measures in order to reinforce the confidentiality and integrity of the information in its organization. Continuously maintaining the supervision, control and evaluation of processes to ensure respect for data privacy.

Likewise, as you can see, the web has SSL certificate so the security of your data is guaranteed.

5. Personal data capture system and its purpose

- 1) Contact form: There are two contact forms whose purpose is professional or commercial contact. The e-mail address will be used to respond to them and contact the user.
- 2) Cookies or tracking systems: When the user registers or browses this website, "cookies" are stored. The user can consult at any time the cookies policy for more information on the use of cookies and how to disable them. You can consult all the details of the third parties we use on the web in the following document: **Cookies Policy**

6. Exercicis of rights

Those individuals who have provided their data through THE WEBSITE may contact TOKIOTA in order to be able to exercise their rights of access to their data, rectification or deletion, limitation and opposition regarding the data included in their files, free of charge.

Any information that we need to store, by virtue of a legal or contractual obligation, will be blocked and only used for such purposes instead of being deleted.

The interested party may exercise their rights by written communication addressed to:

TOKIOTA, S.L...
C/ Meridional, 9 – 08018 Barcelona

You may also exercise your rights by sending an e-mail to: tdpo@tokiota.com.

In both cases, using the forms defined in PPD-03 Procedure for exercising ARSULIPO rights, which must be requested to TOKIOTA.

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7. Modification of the Privacy Policy

TOKIOTA reserves the right to modify its Privacy Policy, according to its own criteria, motivated by a legislative, jurisprudential or doctrinal change of the Spanish Data Protection Agency.

Any modification of the Privacy Policy will be published at least ten days before its effective application. The use of THE WEBSITE after such changes will imply the acceptance of such changes.

8. File manager and data processors

The person in charge of the data file is TOKIOTA.

The data processor is TOKIOTA dpo@tokiota.com

As processors outside the aforementioned controller:

- TOKIOTA has contracted the hosting services to Wix Online Platforms Limited, with registered office at 1 Grant's Row, Dublin 2 D02HX96, Ireland. You can consult the privacy policy and other legal aspects of this company in the following link: <https://es.wix.com/about/privacy>
- Likewise, it has also contracted the services of email marketing with the company The Rocket Science Group LLC, whose trade name is MAILCHIMP, being able to consult its privacy policy and other legal aspects in the following link: <https://mailchimp.com/legal/>

TOKIOTA reserves the unilateral right to change suppliers and/or add new suppliers without prior notice to THE USER.

9. Acceptance, consent and revocability

The User declares to have been informed of the conditions on protection of personal data, accepting and consenting to the processing thereof by TOKIOTA in the manner and for the purposes stated on this page.